258, Moragasmulla Road,

Sri Lanka

Mobile: +94 773160199

Dear Hiring Manager,

I am an ISTQB certified Software Quality Assurance professional, having extensive experience in performing software quality assurance and testing activities on projects spread across wide range of domains. My work experience spans over 7 years with 3+ years as a QA Lead. During that period I have worked on projects which served many leading international companies like IBM – USA, Thomson Reuters – USA, REIT –USA, Ascend – UK and BISB bank Bahrain etc.

My main responsibilities were test planning, managing, executing and reporting. This includes tasks such as preparing test plans, test schedules, effort estimations, updating scope and traceability metrics, test metrics, writing and reviewing test cases, preparing test data, executing different types of tests, both functional and non-functional (smoke testing, system testing, regression testing, end-to-end testing etc.), Co-ordination of user acceptance testing with end users and reporting defects, test status and test project progress. I was also involved in conducting product demos to existing and potential clients, end user training and various other tasks which requires direct customer communication.

Throughout my career I was able to achieve recognition for the performance, and while I was an active freelance software tester at uTest, I was ranked as a silver rated software tester for functional testing. I was also awarded the favourite tester by one of the clients I worked for at uTest.

I have a thorough knowledge of the software development lifecycle, and different software testing methodologies and change management processes. I also have good experience in defect management with use of defect tracking tools. I have Excellent written and verbal communication, and strong interpersonal skills in managing stakeholder involvement in testing effort, dealing with conflict, mentoring, and motivation. I’m also a very good team player/leader having excellent skills at collaborating across teams and maintaining a win/win approach.

**I am an Australian PR holder and a past graduate of Curtin University of Technology in Perth Western Australia. I currently live in Sri Lanka, and will be relocating in Melbourne, Australia in December 2016, which can however be changed if required.**

I am a dedicated employee, self-starter, and always ready to learn new things. I am confident that my wide experience and exposure to different business environments (gained by working in different countries and multi-cultural environments) will help in fulfilling the responsibilities of the position offered, and that I can be a valuable resource to your prestigious organisation.

If you need further information please contact me via email ([kuncheeT@gmail.com](mailto:kuncheeT@gmail.com)) or by calling +94 773160199.

Kind Regards,

**Kunchee Tilakaratne**